

NOTICE

A meeting of IQAC will be held on 22.11.2016 at 11.30am in Principal's chamber to discuss the following agenda. The members are requested to attend the same.

Agenda:

1. Confirmation of the proceedings of the previous meeting
2. Review of the report given by NAAC 2nd cycle Peer Team
3. Proposal for construction of a virtual Classroom
4. Miscellaneous

13.11.2016

Hanshan Laha
Coordinator, IQAC

Dumdum Motijheel College

Copy to -

All members, IQAC

Members present:

1. *Dipkroy*
2. *Hanshan Laha*
22.11.2016
3. *Lakhi Mukhopadhyay*
4. *Tapan Kumar Das*
5. *Biwanatta Basu*
6. *Jhakaradas Goswami*

Resolutions

1. The previous proceedings is read out and confirmed.
2. Principal thanked all stake-holders for their active cooperation and participation to accredit Dumdum Motijheel College by NAAC (2nd cycle).
3. IQAC coordinator read out the recommendations for Quality Enhancement of the Institution as given by the NAAC Peer Team members.
4. IQAC resolved to take measures for implementation of the NAAC peer team members successively after judging the priority.
5. IQAC decided to convert the room G3 to a virtual classroom in this financial year as there is no provision to build new classroom in this present situation. Principal also informed that a sum of money is already allocated in the budget of current financial year for construction of virtual classroom. IQAC took the decision that conversion of room G3 to a virtual classroom should be completed within this academic year.
6. A seminar proposal from Department of Microbiology was approved and the department was advised to arrange the same with collaboration with IQAC.

Haradhan Saha

NOTICE

A meeting of IQAC will be held on 17.02.2017 at 11.30am in Principal's chamber to discuss the following agenda. The members are requested to attend the same.

Agenda:

1. Confirmation of the proceedings of the previous meeting
2. Installation of solar panel
3. Admission measures for admission to UG and PG departments
4. Proposal for creating new substantive Teaching posts as per recommendation of NAAC Peer Team
5. Miscellaneous

09.02.2017

Haradhan Saha
Coordinator, IQAC

Dumdum Motijheel College

Copy to -

All members, IQAC

Members present :

1. *Rupraj*
2. *Haradhan Saha*
17/02/17
3. *Rakhi Mukhopadhyay*
4. *Fajon Kumar Das*
5. *Biwanatha Banerjee*
6. *Shrawan Das*

Resolutions:

1. The previous proceedings is read out and confirmed.
2. IQAC resolved to install solar panels in rooftop immediately. This will be a stepping stone towards utilisation of non-conventional source of energy. Moreover it will ultimately result in gross reduction of the huge electricity bill of the college. The proposal was forwarded to Governing Body for final approval.
3. IQAC planned that Principal and Admission Committee will look after admission of UG section and for admission in PG courses the HODs of the PG departments will also be involved in the process along with Principal and Admission Committee.
4. Another step for implementation of the recommendations of NAAC Peer Team was taken by proposing the creation of the following new substantive teaching posts:

Journalism - 3

Microbiology -3

Molecular Biology -3

Geography -3

Electronics - 3

Computer Science -3

Human Development -3

Education -3

Sociology -3

Sanskrit -3

The proposal was to be send to the Governing Body for further action.

5. Dr. Pranab Giri and Dr. Kuntal Biswas was recommended as per their application to act as Supervisors of research works. Mr. Laxman Dhal , Assistant Professor Dept. of Physics, was recommended to GB for approval from Higher Education dept.
6. A seminar proposal from Department of Journalism was approved and the department was advised to arrange the same with collaboration with IQAC.

Hanuman Reddy

NOTICE

A meeting of IQAC will be held on 02.05.2017 at 01.00pm in Principal's chamber to discuss the following agenda. The members are requested to attend the same.

Agenda:

1. Confirmation of the proceedings of the previous meeting
2. Review of construction of virtual classroom and Installation of solar panel
3. Promotion of some teachers under CAS
4. Appointment of guest lecturers in various subjects
5. Miscellaneous

20.04.2017

Haradhan Saha
Coordinator, IQAC

Dumdum Motijheel College

Copy to -

All members, IQAC

Members present:

1. *Biswanath Banerjee*
2. *Haradhan Saha*
02/05/2017
3. *Rakhi Mukhopadhyay*
4. *Jagan Kumar Das*
5. *Biswanath Banerjee*
6. *Prasanna Kumar*

Resolutions:

1. The previous proceedings is read out and confirmed.
2. Principal and IQAC coordinator informed the house that conversion process of Room G3 to a virtual classroom is complete. A smart board with a desktop computer and speakers are installed in the room and internet connection is also made available in the room.

The solar panel installation process is also in the verge of completion.

3. Promotion under CAS is already due for several teachers in different stages. IQAC decided to notify the concerned teachers to prepare their CAs files as soon as possible.

4. As per NAAC Peer Team recommendation, proposal for appointment of guest lecturers in Bengali, English, Education, Geography and Chemistry (Physical Chemistry) was forwarded to GB. An appeal for enhancement of remuneration of guest lecturers was also forwarded.

5. Proposal of approval of certain newly appointed teachers from Higher Education dept. was forwarded to GB.

6. A seminar proposal from Department of Geography was approved and the department was advised to arrange the same with collaboration with IQAC

Haradhan Saha